

Spencerville Agricultural Society

Concession Agreement



CONTACT:

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It is with pleasure that we invite you to participate in this years 156th Spencerville Fair. Thursday September 8th to Sunday September 11th 2011. All spots will be allocated on a first application received first spot allocated basis only! As you are well aware attendance has more than doubled in the last few years at the Spencerville Fair/George Drummond Memorial Grounds. This continuing increase combined with this year's line-up of Events/Entertainment and suggestions from last years vendors have necessitated another re-vamp to our Vendor Requirements, Policies & Procedures and Layout.

Concessions General Rules & Regulations

In consideration of being granted a permit to use the specified space of the Spencerville Agricultural Society / George Drummond Memorial Grounds (hereinafter called Spencerville Fair) the Undersigned (Hereinafter called the Licensee) agrees to all the terms, conditions and covenants herein contained.

NO Concessions will be permitted on the fairgrounds without receipt of Payment in full, Insurance Certificate and signed contract.

Rental is for the concession only. Additional Vehicles may only be parked in designated parking areas. Grey waste water Only, must be disposed of in designated areas provided.

The Spencerville Fair, it's Directors, Committee Members or Employees shall not be responsible in any way for any injury to any person, or for loss or damage to any property belonging to the Licensee.

No portion of the property or premises covered by this agreement may be sublicensed or assigned by the licensee unless specifically agreed to, in writing by the Spencerville Fair. Spencerville Fair reserves the right to inspect the licensed premises at any time and in its sole discretion reserves the right to determine the acceptability of any exhibitors article's for sale, or display. Spencerville Fair reserves the right to cancel this agreement at any time, if in our opinion, the terms and conditions of this license and the spirit of our fair are not being observed.

Food vendors with a paid location # 1 to # 30 have an option to bring a second unit to be placed in locations #'s 31 to 60 for a reduced fee of only \$150.00 plus Hydro. All other new vendors choosing location #'s 31 to 60 will be charged \$250.00 as an introductory offer for their first year at the Spencerville Fair.

The Spencerville Fair supports and promotes professionalism in our industry. Therefore no vendor shall employ persons under the age of 14. No vendor shall consume or be under the influence of alcohol or any banned substance. All Board of Health Standards must be rigorously maintained. No vendor shall close or depart early. Please review the hours of operation to ensure compliance with your contractual obligations. No Knives, Laser Pointers, Fake Cigarettes, Lighters or smoking devices of any kind, Stink Bombs, Cap Guns, Fire Crackers or any other explosive devices TO BE SOLD! Non-compliance with contractual obligations will disqualify you from attending future fairs. And may result in immediate expulsion with no refund from the Spencerville Fair.

Applications are due by July 30th , with a 50% deposit. Balance of payment is due by August 15th . Space allocations are on first come first served basis any application/payment received after August 15th will be subject to a surcharge. No application will be considered without, Insurance Certificate, Payment & signed contract. You will receive a package on or about August 20th with passes and location. Additional passes may be purchased for \$25.00 each. Tuesday September 6th after 10am you may arrive to set up. Locations #1-28 hydro is unable to be connected until Thursday Sept. 8th at 12:00 noon.. Those concessions that arrive early and use power from other locations will be charged \$25.00/day. There will be absolutely no trailers parkrd in the ball diamond. All trailers/stock trucks will be parked behind the Electrical Building up top of the hill.

Vendor Licensee is responsible for providing Spencerville Fair / George Drummond Memorial Fair Grounds with a Certificate of Insurance indicating a minimum of \$2,000,000 public liability insurance and naming Spencerville Fair / George Drummond Memorial Fair Grounds as an additional named insured. All other vendors must provide proof of \$1,000,000 public liability insurance or equivalent amount in their homeowner's policy.

Minimum Hours of Operation everyone must be in place by 12 noon on Thursday and up and operational by 4pm.

Outdoor Hours are: Thursday 4pm to 9pm	Indoor Hours are: Thursday 5pm to 8pm
Friday 10am to 10pm	Friday 10am to 9pm
Saturday 10am to 10pm	Saturday 10am to 9pm
Sunday 10 am to 4pm	Sunday 10 am to 4pm

No tear down will be allowed prior to 4pm on Sunday.

Food vendors on Hill Top are responsible for the daily cleaning of the Dining Tent that we provide, if not kept clean we will clean and charge accordingly.

There will be no traffic movement during fair hours all re-stocking of concessions must be done between 6am and 8am. Please contact us in Regards to restocking of the Drummond building. All buildings will be locked after hours of operation. Parking will be strictly monitored. Any vehicle on the grounds not displaying a parking pass while restocking will be towed. **There will be no parking of stock vehicles behind allocated location.** All stock trailers will be parked in the designated stock trailer area.

Do not return the map with your application. In the event that your selections are already allocated we will be contacting you to make further selections. Locations will be allocated on a first come first served basis. It will be easier to make alternative selections if you have the map.

Hydro hookups will be available on Thursday Sept.8th at 12 noon, Arrivals after 4 pm on Thursday will require special arrangements for hydro hook-up. Hook-up may be up to 50 feet from your location. It is the responsibility of each licensee to provide his or her own extension cord. All hydro equipment and connections must conform to the Electrical Safety Code and CSA Approved Standards. Garbage pickup will be curbside. Maximum 50lbs per bag. You are responsible to keep your area clean. **All wiring must have Regular plugs, Male Twist Lock, or Male Stove Plugs. There will be no hard wiring. Any modification required by our electrician will start at \$100.00**

As a Community Fair we wish to assist other community organizations. Please do not hesitate to contact us for any special requests.

If you have eaten today thank a farmer.

Vendor Application

Outside Vendor Space Minimum Size 15 feet frontage

Hydro if required is available for an additional fee

The price is \$150.00 per 15-foot frontage or part thereof. Plus Power

Location Choice #1.....

Location Choice # 2.....

Late application surcharge (after August 15) ...\$50.00.....

Number of 15 foot blocks required..... x \$150.00 =

Hydro Quad Box 2 x 15 amp 120 volt regular cord end.....\$75.00..... =

Entrance Passes (you will receive 2 weekend passes) additional passes _____ x \$25.00 =

Food Vendors

Outside Food Vendors \$425.00 per booth/unit (Location #'s 1 to 22)

Outside Food Vendors \$500.00 per booth/unit (Location #'s 23 to 30)

Outside Food Vendors \$250.00 per booth/unit (Location #'s 31 to 60) (first year)

Hydro if required is available for an additional fee

Location Choice #1.....

Location Choice #2.....

DO NOT UNDER ESTIMATE YOUR POWER REQUIREMENTS.

Late application surcharge (after August 15) ...\$100.00.....

Number of 20 foot blocks required or part thereof..... x \$ _____ =

Hydro Quad Box 2 x 15 amp 120 volt regular cord end.....\$75.00..... =

Hydro 30 amp 125v/250v Twist Lock Male End.....\$75.00..... =

Hydro 50 amp Male Stove Plug.....\$125.00..... =

If electrician required to make connection, additional charges may be incurred

Entrance Passes (you will receive 6 weekend passes) additional passes - _____ x \$25 =

Subtotal _____

13 %H.S.T. _____

Total Due _____

Make Cheques Payable to Spencerville Agricultural Society-Total Amount Enclosed _____

I have read, understand and agree to abide by all Policies and procedures as laid out in the previous 2 pages Name _____

Signature _____

Business Name _____

Address _____

Phone _____

Email Address _____

If address is incomplete, you will not receive a package next year. We will no longer go searching hunting for full addresses.

Please submit with your application a brief Description of your display (everything you will be selling) **Food Vendors must provide a picture of their unit.**